

# **POTTER COUNTY TREASURER**

**NOVEMBER, 2017  
MONTHLY CASH REPORT**



**Commissioners' Court  
December 27, 2017  
Potter County Treasurer  
Leann Jennings**

MONTH OF NOVEMBER 2017

## CASH REPORT

ACCOUNT:	BEGINNING	ADD RECEIPTS	LESS	BANK BALANCE	INVESTMENTS	FINAL FUND
	BALANCE		DISBURSEMENT			BALANCE
<b>1) GENERAL OPERATING ACCOUNT:</b>						
1.A. GENERAL FUND	14732293.35	2675415.50	7277965.45	10129743.40	3129492.71	13259236.11
1.B. LAW LIBRARY FUND	55355.94	5952.94	3444.53	57864.35	0.00	57864.35
1.C. COURT RECORDS MGMT FUND	71948.35	3434.37	4116.10	71266.62	0.00	71266.62
1.D. CC & DC TECHNOLOGY FUND	40155.71	406.55	0.00	40562.26	0.00	40562.26
1.E. COURTHOUSE SECURITY FUND	505252.41	3668.34	45800.67	463120.08	0.00	463120.08
1.F. GRAFFITI ERADICATION FUND	2517.32	0.52	0.00	2517.84	0.00	2517.84
1.G. CHILD ABUSE PREVENTION FUND	6288.89	173.36	0.00	6462.25	0.00	6462.25
1.H. JUSTICE COURT TECHNOLOGY FUND	163855.60	842.48	270.75	164427.33	0.00	164427.33
1.I. INSURANCE LOSS FUND	0.00	0.00	0.00	0.00	0.00	0.00
1.J. STATE COURT COSTS FUND	3869.48	73264.34	0.00	77133.82	0.00	77133.82
1.K. JUSTICE CRT BLDG SECURITY FUND	36977.69	145.27	0.00	37122.96	0.00	37122.96
1.L. UNCLAIMED MONIES FUND	212851.28	14.43	0.00	212865.71	0.00	212865.71
1.M. CA FORFEITURE FUND	9647.15	24807.50	1298.99	33155.66	0.00	33155.66
1.N. PANHANDLE AUTO THEFT UNIT FUND	-32666.70	50100.00	33523.05	-16089.75	0.00	-16089.75
<b>TOTAL GENERAL OPERATING ACCOUNT</b>	<b>15808346.47</b>	<b>2838225.60</b>	<b>7366419.54</b>	<b>11280152.53</b>	<b>3129492.71</b>	<b>14409645.24</b>
2) PAYROLL FUND	0.00	1759275.41	1759275.41	0.00	0.00	0.00
3) BAIL BOND FUND	32500.00	0.00	0.00	32500.00	0.00	32500.00
4) JURY FUND	0.00	3714.00	3714.00	0.00	0.00	0.00
5) ELECTION FUND	130403.66	108147.16	98034.46	140516.36	0.00	140516.36
6) DISTRICT CLERK REC MGMT FUND	256617.96	3278.24	0.00	259896.20	0.00	259896.20
7) COUNTY CLERK REC MGMT FUND	322780.42	10403.91	2661.29	330523.04	0.00	330523.04
8) VOTER REGISTRATION FUND	60037.42	48.68	29525.00	30561.10	0.00	30561.10
<b>9) INTEREST &amp; SINKING ACCOUNT:</b>						
9.A. 2012 REFUNDING BOND	1991888.76	48422.91	0.00	2040311.67	0.00	2040311.67
9.B. 2016 CERTIFICATES	126975.10	63483.16	0.00	190458.26	0.00	190458.26
9.C. 2017 TAX NOTES	0.00	13080.32	0.00	13080.32	0.00	13080.32
<b>TOTAL INTEREST &amp; SINKING ACCOUNT</b>	<b>2118863.86</b>	<b>124986.39</b>	<b>0.00</b>	<b>2243850.25</b>	<b>0.00</b>	<b>2243850.25</b>
10) EMPLOYEE INSURANCE FUND	544974.72	579532.36	548180.95	576326.13	540941.81	1117267.94
11) AGENCY FUND	442618.14	312062.68	372025.81	382655.01	0.00	382655.01
12) CA HOT CHECK FUND	83865.60	1316.71	1587.66	83594.65	0.00	83594.65
13) CA FEDERAL FORFEITURE FUND	436784.01	414.68	26048.00	411150.69	0.00	411150.69
14) CA RESTITUTION FUND	68427.18	10961.64	17283.54	62105.28	0.00	62105.28
15) DA HOT CHECK FUND	123458.22	119.46	580.45	122997.23	0.00	122997.23
16) DA PAYROLL FUND	1273.15	1359.55	1580.03	1052.67	0.00	1052.67
17) DA RESTITUTION FUND	3470.86	950.00	0.00	4420.86	0.00	4420.86
18) DA SEIZURE FUND	363207.42	141303.56	0.00	504510.98	0.00	504510.98
19) LAW ENFORCEMENT GRANTS FUND	3543.91	3.44	0.00	3547.35	0.00	3547.35
20) SHERIFF OFFICE FORFEITURE FUND	50066.39	48.24	2000.00	48114.63	0.00	48114.63
21) SHERIFF FED FORFEITURE FUND	358857.55	347.30	145.37	359059.48	0.00	359059.48
22) CAPITAL PROJECTS FUND	1039290.43	1598803.90	57880.00	2580214.33	8641246.14	11221460.47
23) SHERIFF ADMIN CONSTRUCTION FUND	4214175.07	3757.66	1081816.20	3136116.53	4577838.96	7713955.49
23) RETAINAGE FUND	984528.60	104223.09	0.00	1088751.69	0.00	1088751.69

**TREASURER'S REPORT**  
**ACCOUNT DESCRIPTIONS**

- 1) **General Operating Fund** - Account for the revenues and expenditures necessary to carry out basic governmental activities of the County such as general administration, prosecution, tax office, judicial, law enforcement, etc. Revenues are recorded by source (i.e., taxes, licenses, fines, fees, etc.). Interest Bearing Account. Appropriations are made from the fund annually. Expenditures are recorded first by function and then by department:
  - 1.A. **General Fund** expenditures are made primarily for current day-to-day operating expenses and operating equipment.
  - 1.B. **Law Library** accounts for the revenues derived from fees assessed in civil cases filed in County and District Courts. The revenues are to be used to provide and maintain a County Law Library.
  - 1.C. **Court Records Management** accounts for revenues from fees collected on criminal and civil court cases by the District and County Clerks. The revenues are to be used for specific records management projects for any office in the County.
  - 1.D. **County Clerk & District Clerk Technology** accounts for revenues derived from fees assessed in the courts (County Clerk and District Clerk) for convictions of misdemeanor offenses. Revenues are to be used to finance the purchase of technological enhancements for the clerks.
  - 1.E. **Courthouse Security** accounts for revenues derived from the courthouse security fees collected by the District and County Clerks and the Justices of Peace. The revenues are to be used to help fund security measures or services for buildings housing a court.
  - 1.F. **Graffiti Eradication** accounts for revenues derived from state fines assessed.
  - 1.G. **Child Abuse Prevention** is a fund used only to fund child abuse prevention programs in the county where the court is located.
  - 1.H. **Justice Court Technology** accounts for revenues derived from fees assessed in the justice courts (Justices of the Peace) for convictions of misdemeanor offenses. Revenues are to be used to finance the purchase of technological enhancements for the justice courts.
  - 1.I. **Insurance Loss Fund** accounts for all insurance premium payments, except health insurance and worker's compensation. Claims are paid from accumulated premium payments, and claims exceeding certain limits that are paid by private insurance carriers.
  - 1.J. **State Court Cost (title changed from Special Account)** Agency Fund accounts for State court costs collected for the State of Texas and other governmental entities. Disbursements to the State are performed quarterly and account will indicate a zero balance.
  - 1.K. **Justice Court Building Security Fund** accounts for revenues derived from the security fees charged by the Justices of the Peace. The revenues are to be used for specific security projects for Justices of the Peace not housed in the courthouse.
  - 1.L. **Unclaimed money not claimed by various entities.**
  - 1.M. **CA Forfeiture Fund** accounts for the holding of seized funds that have been released from the County Attorney on closed cases.
  - 1.N. **Panhandle Auto Burglary and Theft Unit** accounts for monies received from the Department of Motor Vehicle. These monies are to be used to combat motor vehicle theft and burglary.
- 2) **Payroll Fund** Wash account for payroll. Funds transferred from General Fund.
- 3) **Bail Bond Security** Cash funds held as collateral for Allied Bail Bond Company.
- 4) **Jury Fund** Wash account for payment of Juror service.
- 5) **Election Fund** accounts for revenues from local political parties. The revenues are to be used to pay only those expenses related to elections.
- 6) **District Clerk Records Management and Preservation Fund** accounts for revenues derived from the records management and preservation fees collected by the District Clerk on all recorded documents.
- 7) **Records Management and Preservation Fund** accounts for revenues derived from the records management and preservation fees collected by the County Clerk on all recorded documents. The revenues are to be used for specific record preservation and automation projects by and for the County Clerk's Office.

- 8) **Voter Registration** accounts for the allocation from the State of Texas. The revenues are to be used to pay only those expenses related to voter registration.
- 9) **Interest & Sinking Account**
  - 9.A. **2012 Refunding Bonds** This Debt Service Fund accounts for the accumulation of resources for the payment of principal and interest on the Series 2012 General Obligation Refunding Bonds.
  - 9.B. **2016 Certificates of Obligation** This Debt Service Fund accounts for the accumulation of resources for the payment of principal and interest on the Series 2016 General Certificates of Obligation.
  - 9.C. **2017 Tax Notes** This Debt Service Fund accounts for the accumulation of resources for the payment of principal and interest on the Series 2017 Tax Notes.
- 10) **Insurance Account** accounts for insurance payroll deductions, Potter-Randall Appraisal District, claim reimbursements.
- 11) **Agency Fund** accounts for monies received by the County Clerk, District Clerk, Justices of the Peace, and Sheriff in a capacity of agent for the County, other counties, State of Texas, or individual.
- 12) **County Attorney Hot Check Fund** accounts for monies collected by the County Attorney on "insufficient funds" checks in a capacity of agent for the County Attorney.
- 13) **County Attorney Federal Forfeiture Fund** accounts for Federal assets seized with a percent given to the county, governed by the Department of Treasury.
- 14) **County Attorney Restitution Fund** accounts for monies collected by the County Attorney on "insufficient funds" checks in a capacity of agent for the victim/entity who received the "insufficient funds" check.
- 15) **District Attorney Check Fund** accounts for collection fees on "insufficient funds" checks in a capacity of agent for the District Attorney.
- 16) **District Attorney Payroll Fund** accounts for payroll supplements received from the State of Texas.
- 17) **District Attorney Restitution Fund** accounts for monies collected by the District Attorney on "insufficient funds" checks in a capacity of agent for the victim/entity who received the "insufficient funds" check.
- 18) **District Attorney Seizure Fund** accounts for the holding of seized funds from cases prior to the case being closed and funds released.
- 19) **Law Enforcement Block Grant Fund** accounts for the grant monies received from the Bureau of Justice Assistance. These monies are to be used to underwrite projects to reduce crime and improve public safety.
- 20) **PC Sheriff Office Forfeiture Fund** accounts for the seized funds that have been released from the County Sheriff Office Seizure Fund on closed cases.
- 21) **PC Sheriff Office Federal Forfeiture Fund** accounts for Federal assets seized with a percentage given to the county, governed by the Department of Treasury.
- 22) **Capital Projects 2003** accounts for monies for capital improvements.
- 23) **Sheriff Administration Construction Fund** accounts for monies used for the construction project.
- 24) **Retainage Fund** monies held until job completed.

POTTER COUNTY FUNDS ON DEPOSIT AT ANB

November 30, 2017

ACCOUNT:

Potter County Detention Center - Holding account for bonding	\$50,520.00
Potter County Bail Bond Security Fund - Deposits required by applicants for Bail Bond surety. Allied Bail Bond has \$12,500.00 cash collateral.	\$32,500.00
Potter County Detention Center Inmate Trust Fund - Trust account for Inmate monies	\$96,439.64
Julie Smith Special Account (Registry) Money held in legal custody for more than three days pending the results of legal proceedings related to: minors, incapacitated persons, interpleadings, judgments, cash bonds, cash bail bonds, eminent domain proceedings or any other funds tendered to the clerk for deposit into the registry of the court	\$122,842.25
Caroline Woodburn Potter County District Clerk Registry Account - Courts Fund - bail, criminal, civil bonds, family member held till come of age	\$1,016,288.24
Caroline Woodburn Potter County District Clerk Registry Account - Child Support Holding Account	\$0.00
Potter County District Attorney Seizure Fund holding of seized funds from cases prior to the case being closed	\$504,510.98
Potter County District Attorney Payroll Fund payroll supplements received from the State of Texas	\$1,052.67
Potter County Payroll Fund - wash account, funds transferred from General Fund	\$4,135.32
Potter County Jury Fund - wash account for payment of Juror service	\$4,274.00
Potter County Agency Fund - monies received by the County Clerk, District Clerk, JP and SO in a capacity of agent for the County	\$369,039.11
Potter County Attorney Restitution - monies collected on "insufficient funds" for victim/entity	\$96,329.58
Potter County Tax Office Vehicle Tax Escrow	\$667,739.34
Potter County Tax Office Property Tax Escrow	\$8,789.86
Potter County Tax Office Credit Card Account	\$413,123.06
Potter County Tax Office Highway Fund - Motor Vehicle Acct. Includes percentage county retains from state work. All reimbursements of refunds pertaining to Motor Vehicle	\$459,323.13
Potter County DA Federal Forfeiture Fund - Assets seized by Feds with percentage given to county and governed by Dept. of Treasury	\$14,378.92
Potter County Victim Restitution Fund - monies collected by DA on "insufficient funds" for the victim/entity	\$4,616.98
Community Supervision and Corrections Department - wash acct for all court costs, fines & restitutions	\$123,121.94
Potter County Disbursement Account - wash acct for all cks pd thru the county	\$386,234.21
Community Supervision and Corrections Unclaimed Restitution - monies unable to reimburse thru CSCD acct. Submitted to St.Comptroller	\$0.00
Potter County Sheriffs Federal Forfeiture Fund - Assets seized by Feds with percentage given to county and governed by Dept. of Treasury	\$359,059.48
Community Supervision and Corrections Department Judicial Fund - monies received from probation fees and state funding	\$386,762.52



Potter County Insurance Account - payroll deductions, PRAD, claim reimbursements	\$654,047.99
Potter County Attorney Federal Forfeiture Fund - Assets seized by Feds with percentage given to county and governed by Dept of Treasury	\$411,150.69
Potter County Attorney Hot Check Fund - monies collected by CA on "insufficient funds" as agent for the County Attorney	\$83,594.65
Potter County District Attorney Hot Check Fund - monies collected by DA on "insufficient funds" as agent for the District Attorney	\$122,997.23
Potter County District Attorney Forfeiture Release - holding seized funds released by DA Forfeiture Fund on closed District Court cases	\$214,820.66
Potter County Juvenile Fund - \$5.00 Court fee, run thru Agency	\$28,193.11
Potter County Juvenile Probation State Fund - State grant money recv'd monthly	\$263,215.18
Potter County Detention Center Commissary Account - proceeds from sale of commissary items	\$578,053.59
Potter County Juvenile General Fund - county funding (county's contribution) quarterly	\$1,460,688.18
Potter County Juvenile IV-E Fund - Federal grant money	\$320,896.12
Potter County General Operating Account - revenues and expenditures to carry out basic governmental activities	\$11,279,418.68
Potter County Clerk Records Management - revenues derived from records mgmt and preservation fees collected by County Clerk	\$330,523.04
Potter County Election Fund - revenues from local political parties	\$140,516.36
Potter County Voter Registration Fund - allocation from State	\$30,561.10
Potter County Interest and Sinking Account - Debt Service Funds of accumulation of resources for pymt of principal and interest	\$2,243,850.25
District Attorney Crime Victim Fund - Juror donation checks	\$38,640.86
Potter County Capital Projects 2003 - expenses paid	\$2,580,214.33
Potter County Sheriff Administration Construction Fund-Expenses paid	\$3,342,666.35
Potter County Tax Office IRP - state reimbursement from truck trailer partial registration	\$5,542.51
Potter County Tax Payer ACH	\$0.00
Potter County Tax Office State & County Taxes - collection of taxes, court costs, misc. fees	\$3,118,773.56
Potter County District Clerk Records Mgmt & Preservation Fund revenues derived from records mgmt and preservation fees collected by District Clerk	259,896.20
Potter County Local Law Enforcement Block Grant - grant monies received from the Bureau of Justice Assistance	3,547.35
Potter County Sheriff's Office Forfeiture Fund release of seized funds from SO's Seizure Fund	48,114.63
Potter County Retainage Fund monies held until job completed	882,201.87
<b>TOTAL FUNDS ON DEPOSIT</b>	<b>\$33,563,205.72</b>

# Pledge Security Listing

October 31, 2017

ID	CUSIP	Description	Safekeeping Location	Safekeeping Receipt	Coupon	Maturity Date	Call Date	Moody	S&P	Fitch	ASC 320	Face Amount	Current Par	Current Book Value	Market Value	Gain(Loss)
<b>Potter County</b>																
1195	3133XMQ07	FHLB	Frost Bank	0	5.00	11/17/2017		AAA	AA+	AAA	AFS	2,650,000	2,650,000.00	2,654,584.50	2,650,000.00	(4,584.50)
1197	3133HKR44	FEDERAL FARM CREDIT BAN	Frost Bank	0	1.50	11/08/2017		AAA	AAA	AAA	AFS	2,350,000	2,350,000.00	2,350,164.50	2,350,000.00	(164.50)
1200	3130A3NF4	FEDERAL HOME LOAN BANK	Frost Bank	0	1.13	12/08/2017		AAA	AAA	AAA	AFS	5,000,000	5,000,000.00	5,000,150.00	4,999,050.00	(1,100.00)
1303	313498V00	FHLMC(12/16 1 X CALL)	Frost Bank	0	1.20	12/28/2018		AAA	AAA	AAA	AFS	5,000,000	5,000,000.00	5,000,000.00	4,982,800.00	(17,200.00)
1307	313498V61	FHLMC (1/17 QTLY CALL)	Frost Bank	0	1.00	07/27/2018	01/27/2018	AAA	AAA	AAA	AFS	5,000,000	5,000,000.00	4,997,844.46	4,995,250.00	(2,594.46)
1311	313498V61	FHLMC (11/16 QTLY CALL)	Frost Bank	0	1.30	08/23/2019	12/05/2017	AAA	AAA	AAA	AFS	5,000,000	5,000,000.00	5,000,000.00	4,935,350.00	(64,650.00)
1317	313500R21	FNMA (4/17 QTLY CALL)	Frost Bank	0	1.30	10/28/2019	01/28/2018	AAA	AAA	AAA	AFS	5,000,000	5,000,000.00	5,000,000.00	4,926,200.00	(73,800.00)
1318	313028M72	US TREASURY NOTE	Federal Rese	0	0.88	11/30/2017		AAA	AAA	AAA	AFS	2,000,000	2,000,000.00	2,000,120.00	1,999,680.00	(440.00)
1319	313498V61	FHLMC (4/17 QTLY CALL)	Frost Bank	0	1.00	10/11/2018	01/11/2018	AAA	AAA	AAA	AFS	3,000,000	3,000,000.00	2,998,273.66	2,996,460.00	(1,813.66)
1320	313498V61	FHLMC (9/17 1 X CALL)	Frost Bank	0	1.00	09/28/2018		AAA	AAA	AAA	AFS	5,000,000	5,000,000.00	5,000,067.93	4,980,650.00	(19,417.93)
<b>Total for Potter County</b>												<b>40,000,000</b>	<b>40,000,000.00</b>	<b>40,001,205.05</b>	<b>39,815,440.00</b>	<b>(185,765.05)</b>

756001115	50490	DDA	07	509	POTTER COUNTY	4,135.32
756001115	50539	DDA	07	509	POTTER COUNTY	1,052.67
756001115	87653	DDA	07	509	POTTER COUNTY	32,500.00
756001115	50601	DDA	07	509	CAROLINE WOODBURN, DIST. CLERK	1,016,288.24
756001115	50504	DDA	07	509	POTTER COUNTY	4,274.00
756001115	50512	DDA	07	509	POTTER COUNTY	369,039.11
756001115	50520	DDA	07	509	POTTER COUNTY	96,329.58
756001115	50555	DDA	07	509	POTTER COUNTY	4,616.98
756001115	50563	DDA	07	509	POTTER COUNTY CLERK	122,842.25
756001115	59773	DDA	07	509	POTTER COUNTY DETENTION CENTER	50,520.00
756001115	140023	DDA	07	509	POTTER COUNTY DETENTION CENTER	96,439.64
756001115	772283	DDA	26	509	POTTER COUNTY JUVENILE GENERAL	1,460,688.18
756001115	773271	DDA	26	509	POTTER COUNTY SHERIFF'S OFFICE	48,114.63
756001115	779156	DDA	26	509	POTTER COUNTY ATTORNEY FEDERAL	411,150.69
756001115	772984	DDA	26	509	POTTER COUNTY TAX OFFICE	413,123.06
756001115	772992	DDA	26	509	POTTER COUNTY TAX OFFICE	667,739.34
756001115	774006	DDA	26	509	POTTER COUNTY TAX OFFICE	459,323.13
756001115	772968	DDA	26	509	POTTER COUNTY TAX OFFICE	3,118,773.56
756001115	50059	DDA	26	509	POTTER COUNTY	504,510.98
756001115	770450	DDA	26	509	POTTER COUNTY	320,896.12
756001115	770558	DDA	26	509	POTTER COUNTY	30,561.10
756001115	770566	DDA	26	509	POTTER COUNTY	2,243,850.25
756001115	770442	DDA	26	509	JUVENILE STATE	263,215.18
756001115	769975	DDA	26	509	POTTER CO DISBURSEMENT ACCT	386,234.21
756001115	773360	DDA	26	509	POTTER COUNTY	3,547.35
756001115	776440	DDA	26	509	POTTER COUNTY	14,378.92
756001115	767352	DDA	26	509	COMMUNITY SUPERVISION AND	0.00
756001115	770523	DDA	26	509	POTTER COUNTY CLERK	330,523.04
756001115	773794	DDA	26	509	POTTER COUNTY	882,201.87
756001115	774847	DDA	26	509	POTTER COUNTY	3,342,666.35
756001115	770507	DDA	26	509	POTTER COUNTY	11,279,418.68
756001115	770531	DDA	26	509	POTTER COUNTY	140,516.36
756001115	771287	DDA	26	509	POTTER COUNTY	2,580,214.33
756001115	770345	DDA	26	509	POTTER COUNTY	654,047.99
756001115	770361	DDA	26	509	POTTER COUNTY	83,594.65
756001115	770388	DDA	26	509	POTTER COUNTY	122,997.23
756001115	770418	DDA	26	509	POTTER COUNTY	214,820.66
756001115	770434	DDA	26	509	POTTER COUNTY	28,193.11
756001115	773921	DDA	26	509	POTTER COUNTY DISTRICT CLERK	259,896.20
756001115	767360	DDA	26	509	COMMUNITY SUPERVISION AND	386,762.52

INST : 001  
 REPORT: FDS0003  
 SYSTEM: 12/02/2017 00:50

AMARILLO NATIONAL BANK  
 DEPOSIT SYSTEM  
 COLLATERALIZED DEPOSITS

PAGE: 5  
 RUN DATE: 12/01/2017  
 PROCESSED THRU: 12/03/2017

TAX ID	ACCOUNT	APPL / CLASS / TYPE	NAME	CURRENT BALANCE
756001115	768901	DDA 26 509	COMMUNITY SUPERVISION AND	123,121.94
756001115	771171	DDA 26 509	POTTER COUNTY TAX OFFICE	8,789.86
756001115	774154	DDA 26 509	POTTER COUNTY TAX OFFICE	5,542.51
756001115	773352	DDA 26 509	THE POTTER COUNTY SHERIFFS	359,059.48
756001115	771260	DDA 26 509	47TH DISTRICT ATTORNEY	38,640.86
756001115	836311	DDA 26 509	POTTER COUNTY TAX PAYER ACH	0.00
756001115	772119	DDA 26 509	POTTER COUNTY DETENTION CENTER	578,053.59

TOTALS FOR TAX ID: 0756001115      COD      0.00      SAV      0.00      DDA      33,563,205.72  
 33,563,205.72